

NORTHWEST MISSOURI REGIONAL COUNCIL OF GOVERNMENTS

**August 21, 2008 Meeting
Regional Council Conference Room
Maryville, MO**

EXECUTIVE COMMITTEE

Chairman, Bob Stiens, called the meeting to order at 7:06 p.m. at Northwest Missouri Regional Council of Governments' conference room in Maryville, Missouri. Present were 9 board members and 7 staff members.

Minutes of the June 26, 2008 meeting were approved with a motion by Jim Gillespie and a second by Jack Baldwin. Motion approved (9 Yea, 0 Nay).

Alice Schieffer, Fiscal Officer, asked if there were any questions regarding the financials included in the board packets. There were no questions regarding June and July 2008 reports. Carole Coutts made a motion to approve the treasurer report for June and July 2008. Mark Sitherwood seconded the motion. Motion approved (9 Yea, 0 Nay).

SUB-COMMITTEE REPORTS

By-Laws and Nominating Committee

Gary Carlson, committee chairman, shared that the committee met prior to the executive board meeting and discussed the election of officers and the process set by the Regional Council's by-laws. The by-laws state that no officer shall serve for more than eight consecutive years without a one year break of service. The term is two years. Larry Hicks, Vice Chairperson, has exceeded the eight consecutive years and Craig McNeese, Secretary, if re-elected would reach eight years within the two year term.

The committee nominated Bob Stiens for Chairperson, Jim Gillespie for Vice Chairperson, Mark Sitherwood for Secretary, and Darren Farnan for Treasurer. The election of officers will take place at the annual dinner in September.

40th Anniversary Sub-Committee

Carole Coutts, sub-committee spokesperson, shared that the committee met prior to the executive committee meeting and selected the recipient for the outstanding northwest Missouri leader award. The committee also reviewed different plaques to be given to the individual. Amy Stoner, Regional Planner, and Carole Coutts will continue working on the project for the annual dinner in September.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Approve Out-of-State Travel - Amy Stoner

Tye Parsons, Executive Director, explained that according to the Regional Council's by-laws the board must approve all out of state travel and was seeking approval to send Amy Stoner to the National Association of Development Organization (NADO) conference. The conference is in Anchorage, Alaska

on October 3-9, 2008. Jack Baldwin made a motion to approve Amy Stoner's travel to the NADO conference in Alaska. Jim Gillespie seconded the motion. Motion approved (9 Yea, 0 Nay).

Approve Out-of-State Travel – Arnie Kreek

Tye Parsons, Executive Director, asked the board to approve Arnie Kreek's out of state travel to Denver, Colorado for the Economic Development Administration conference. The conference is September 9-10, 2008. Jim Gillespie made a motion to approve Arnie Kreek's out of state travel to Colorado for the conference. Jack Baldwin seconded the motion. Motion approved (9 Yea, 0 Nay).

Approve Children & Family Center Administrative Agreement

Tye Parsons, Executive Director, shared that with the approval of the block grant for the Children & Family Center, the organization was able to purchase a new building and make necessary renovations. The organization asked the Regional Council to complete the administrative duties of the grant. The agreement is in the amount of \$18,000. Gary Carlson made a motion for the Regional Council to enter into agreement with the Children & Family Center to complete the necessary administration. Carole Coutts seconded the motion. Motion approved (9 Yea, 0 Nay).

Approve Pickering/Union Township Fire District Administrative District

Tye Parsons, Executive Director, asked to enter into an agreement with the Union Township Fire District to complete the administrative duties for the block grant which was approved for a new fire district building. The amount of the agreement is \$13,500. Jack Baldwin made a motion to approve the administrative agreement with the Union Township. Jim Gillespie seconded the motion. Motion approved (9 Yea, 0 Nay).

Approve EPA – Atchison County Wholesale Water Commission Administrative Agreement

Tye Parsons, Executive Director, requested approval to enter into agreement with the Atchison County Wholesale Water Commission to administer EPA funds. The contract would be \$5,000. Bill Mozingo made a motion to approve the agreement with Atchison County Wholesale Water Commission. Jack Baldwin seconded the motion. Motion approved (9 Yea, 0 Nay).

Approve Hazard Mitigation Contract with MACOG

Tye Parsons, Executive Director, asked to enter into agreement with MACOG for them to complete the administrative duties for a hazard mitigation plan. The Regional Council would have to submit 3% of the total gained from completing a hazard mitigation plan to MACOG for these services. The total to be paid would be \$1,023 for each the Atchison and Gentry County Hazard Mitigation Plans. Gary Carlson made a motion to enter into agreement with MACOG for the administration of the hazard mitigation plans. Carole Coutts seconded the motion. Motion approved (9 Yea, 0 Nay).

Approve Hazard Mitigation Contract with Atchison County

Tye Parsons, Executive Director, requested approval to enter into contract with Atchison County to complete updates to the hazard mitigation plan. The contract would be in the amount of \$17,052. Jim Gillespie made a motion to approve the contract with Atchison County to update the hazard mitigation plan. Bill Mozingo seconded the motion. Motion approved (9 Yea, 0 Nay).

Approve Hazard Mitigation Contract with Gentry County

Tye Parsons, Executive Director, requested approval to enter into contract with Gentry County to complete updates to the hazard mitigation plan. The contract would be in the amount of \$17,052. Gary Carlson made a motion to approve the contract with Gentry County to update the hazard mitigation plan. Jim Gillespie seconded the motion. Motion approved (9 Yea, 0 Nay).

Approve Out-of-State Travel – Arnie Kreek

Tye Parsons, Executive Director, asked the board to approve Arnie Kreek’s out of state travel to Montana for training to help obtain his certification in economic development. The class is October 6-8, 2008. Bill Mozingo made a motion to approve Arnie Kreek’s out of state travel to Montana for training. Jack Baldwin seconded the motion. Motion approved (9 Yea, 0 Nay).

Staff Reports

Staff reports were presented to board members (**report and staff handouts attached to original minutes in the RCOG Minute Book**).

Executive Director Report

Tye Parsons, Executive Director, communicated to the board members his and the council’s involvement in past, current and upcoming events, projects and activities (**included in staff report attached to original minutes in the RCOG Minute Book**).

Adjourn

The meeting was adjourned by Bob Stiens at 7:45 p.m. with a motion from Jack Baldwin and seconded by Carole Coutts.

Members Present:

Jack Baldwin
Gary Carlson
Carole Coutts
Peggy Ann Edwards
Jim Gillespie
Bill Mozingo
Mark Sitherwood
Bob Stiens
David Thomas

Members Not Present:

Carl Birdsell
Derek Brown
Darren Farnan
Michael Goins
Kim Herrick
Larry Hicks
Jeremy Mason
Bill McCully
Craig McNeese
Duane Nauman
Doug Sutton
Willis Weedin

Staff Present:

Tye Parsons
Alice Schieffer
Jerri Dearmont
Amy Stoner
Arnie Kreek
Kim Mildward
Tim Howard

Bob Stiens, Chairman

Mark Sitherwood, Secretary