

NORTHWEST MISSOURI REGIONAL COUNCIL OF GOVERNMENTS
January 22, 2009 Meeting
Regional Council Conference Room
Maryville, MO

EXECUTIVE COMMITTEE

Chairman, Bob Stiens, called the meeting to order at 7:00 p.m. at Northwest Missouri Regional Council of Governments' conference room in Maryville, Missouri. Present were 9 board members and 7 staff members. Since there was a new board member present, Bob requested introductions.

Minutes of the December 4, 2008 meeting were approved with a motion by Jim Gillespie and a second by Kim Herrick. Motion approved (9 Yea, 0 Nay).

Alice Schieffer, Fiscal Officer, pointed out that payments to Solid Waste haulers and deposits for Solid Waste tire collection fees were on the November and December 2008 financials for the first time. She stated that all payments for the Solid Waste Management District would be showing up on the RCOG's financials since DNR is requiring it be handled this way. Mark Sitherwood made a motion to approve the treasurer's report for November and December 2008. Doug Sutton seconded the motion. Motion approved (9 Yea, 0 Nay).

OLD BUSINESS

Revised Budget

Alice Schieffer, Fiscal Officer, distributed copies of the revised budget as of December 31, 2008 (**copies attached to original minutes in the RCOG Minute Book**). She reviewed changes in the budgeted revenues, including modifications to Grant Administration, Water Partnership Team, Dislocated, Functional Manager, and Solid Waste Collections. Alice also evaluated the major changes in expenses. She pointed out that Salaries and Wages had decreased due to changes in staffing. Contract labor was added to expenses as Amy Hanig, who had previously been employed by the Regional Council, is now going to complete some of the Solid Waste tasks that were originally planned to be implemented for the year. Budgeted WIA Participant Support Services increased due to an influx in clientele from the Dislocated Worker program. Solid Waste Hauler expenses were reduced due to the fact that fewer tires were brought in for the recent tire collections. Alice noted that with the changes in the budget, the RCOG was still expecting a surplus of over \$35,000. The revised budget was approved with a motion by Jack Baldwin and a second by Jim Gillespie. Motion approved (9 Yea, 0 Nay).

NEW BUSINESS

Out-of-State Travel – Washington, DC

Tye Parson, Executive Director, requested approval from the board to attend the NADO Policy Conference in Washington, DC on March 2-4. He stated that he felt it would be very beneficial to attend this conference this year due to the current change in administration. Gary Carlson made a motion to approve out-of-state travel for Tye to attend the NADO conference in Washington, DC. Jack Baldwin seconded the motion. Motion approved. (9 Yea, 0 Nay).

Out-of-State Travel – Atlanta, GA

Arnie Kreek, Economic Development Planner, requested approval from the board to attend EDA training in Atlanta, GA on Feb 5-6. He stated that this course would be his final required course to receive his economic development certification. Out-of-state travel for Arnie to attend EDA training in Atlanta, GA was approved by a motion from Jim Gillespie and a second from Kim Herrick. Motion approved (9 Yea, 0 Nay).

New Signature Cards – RCOG Bank Account

Alice Schieffer requested that Mark Sitherwood be added to be a signer for Regional Council’s bank account. She stated that the board required there be two signatures on each check. Currently, Bob Stiens, Tye Parsons, Darren Farnan and Larry Hicks are signers, but since Larry Hicks has gone off the board there needs to be another signer to take his place. Gary Carlson made a motion for Mark Sitherwood to be added as a signer on the RCOG’s bank account. Jack Baldwin seconded the motion. Motion approved. (9 Yea, 0 Nay).

Staff Reports

Staff reports were presented to board members (**report and staff handouts attached to original minutes in the RCOG Minute Book**).

Executive Director Report

Tye Parsons, Executive Director, communicated to the board members his and the council’s involvement in past, current and upcoming events, projects and activities (**included in staff report attached to original minutes in the RCOG Minute Book**).

Request of Closed Session

Bob Stiens requested that the board go into executive closed session to discuss personnel matters. Jack Baldwin made a motion to go into closed session to confer on personnel issues. Jim Gillespie seconded the motion. Each board member present made an affirmative vote to close the meeting (9 Yea, 0 Nay). Closed meeting began at 7:54 p.m. and ended by 8:00 p.m.

Adjourn

The open meeting was adjourned by Bob Stiens at 8:00 p.m. with a motion from Jack Baldwin and seconded by Kim Herrick.

Members Present:

- Jack Baldwin
- Gary Carlson
- Peggy Ann Edwards
- Jim Gillespie
- Kim Herrick
- David Chapin
- Mark Sitherwood
- Bob Stiens
- Doug Sutton

Staff Present:

- Tye Parsons
- Alice Schieffer
- Jerri Dearmont
- Dana Ternus
- Arnie Kreek
- Kim Mildward
- Denise Workman

Members Not Present:

Darren Farnan
Carl Birdsell
Derek Brown
Carole Coutts
Michael Goins
Jeremy Mason
Bill McCully
Craig McNeese
Duane Nauman
David Thomas

Bob Stiens, Chairman

Mark Sitherwood, Secretary