

Solid Waste Meeting
Executive Board
June 10, 2009
6:00 pm
Regional Council

MINUTES

CALL TO ORDER

Debbie Roach, Chairperson called the Executive Board meeting to order at 6:05 pm at the Regional Council office. Dinner was served.

ROLL CALL

Members present were Debbie Roach, Bill Gordon, Kim Herrick, Marlin Logan, Bob Bush and Avis Parman. Wilbur Noakes was absent.

Tye Parsons, Denise Workman and Jerri Dearthmont were present from the Regional Council.

APPROVAL OF APRIL 8, 2009 EXECUTIVE BOARD MINUTES

The April 8, 2009 executive board minutes were distributed to each board member in their packet. Members reviewed the minutes and with no additions or corrections, Bill Gordon made a motion to approve of the April 8, 2009 minutes. Avis Parman seconded motion minutes approved (6 ayes, 0 nays).

OLD BUSINESS

COMPOSTING WORKSHOPS

Denise Workman reported that two composting workshops were held. The first workshop was held on Saturday April 25 in Maryville and the second on June 6 in Rock Port. The University Extension office in Rock Port conducted the workshops. There were a total of 42 participants. These two workshops were funded through the Plan Implementation grant. A total of 50 composting bins were ordered to be given to each participant. There are 11 bins remaining. Each bin cost approximately \$75 each. The board members decided to offer the remaining bins to the registered participants who were unable to attend and any remaining to send letters to schools and the bins would be given out on a first come first serve basis.

HHW & E-WASTE COLLECTIONS

The HHW and E-Waste collections were held May 2 in Mound City and May 9 in Maryville. Both collections were open to all five counties. The collections were a huge success. Over 200 cars went through both collections. However, the Regional Council received the invoice from Clean Harbors, waste hauler, in the amount of approximately \$49,000. The original budget was approximately \$10,000. Regional Council has been working with Clean Harbors who was the waste hauler on reducing the invoice. Clean Harbors charged \$475 per box for electronics, which one TV would fit into a single box. After negotiating with Clean Harbors, they have agreed to charge .50 per pound with a minimum of \$200 per box for boxes weighing less than 400 pounds instead of \$475 per box. The next collections will be bid separately instead of together. The Regional Council was the sponsor of these collections and has funds from prior tire collections. The Regional Council is also hopeful to draw from excess Plan Implementation and District Operations grants as well as accrued interest from the checking account, which can be applied to the overage from these collections. The adjusted invoice will be reduced approximately \$14,500. Denise is working with MoDNR to make sure all procedures are legal and correct with this collection. Denise does not have anything for the members to approve at tonight's meeting, but as soon as Denise knows how to proceed she will contact the members and have each member call in their votes as how to proceed with this matter. The Regional Council board wants to continue doing the collections, but may need to limit items that can be collected. The next collections will be held this spring.

NEW BUSINESS

APPROVE FY 08-09 REVISED BUDGETS

Revised budgets for District Operations and Plan Implementation for FY 08-09 were distributed to each member. The executive board will need to review the revised budgets, approve and make their recommendations to the Full Council board for approval. Denise reviewed the Plan Implementation revised budgets with the executive board. Denise advised the members that \$2,936 may be moved over to help with the HHW and E-Waste collections to pay Clean Harbors. Bob Bush made the motion to approve the FY 08-09 Revised Budgets. Marlin Logan seconded the motion, motion approved (6 ayes, 0 nays).

Denise reviewed the District Operation FY 08-09 revised budget with the executive board members. Denise advised the members that \$3,672 may be moved over to help with the HHW and E-Waste collections to pay Clean Harbors. Avis Parman made a motion to approve the FY08-09 Revised Budget. Bob Bush seconded the motion, motion approved (6 ayes, 0 nays).

APPROVE FY 09-10 BUDGETS

The Plan Implementation and District Operations FY09-10 budgets were distributed to each member. Plan Implementation will include District-Wide Education, maintain the recycling website as well as salaries. The budget for PI is \$7,500. Kim Herrick made a motion to approve the FY09-10 budget. Bill Gordon seconded the motion to approve the FY 09-10 budget (6 ayes; 0 nays).

FY 09-10 District Operations budget was presented to each member. District Operations will include the administration of the MoDNR grant funds, and the two-year audit for a total of \$40,000. Bill Gordon made a motion to approve the DO budget and Bob Bush seconded the motion. Motion approved (6 ayes, 0 nays).

APPROVE & SIGN DISTRICT OPERATIONS AND PLAN IMPLEMENTATION CONTRACTS

Contracts for District Operations and Plan Implementation were presented. The executive board requested proposals for Plan Implementation and approved the Regional Council. The executive also requested proposals for District Operations, however, these proposals are good for five years.

Marlin Logan made a motion to enter into a contract with NW MO Regional Council for Plan Implementation in the amount of \$7,500 for FY 09-10. Avis Parman seconded the motion, motion approved (6 ayes, 0 nays). Kim Herrick made a motion to enter into a contract with NW MO Regional Council for District Operations in the amount of \$40,000 for FY 09-10. Avis Parman seconded motion, motion approved (6 ayes, 0 nays).

REVIEW & APPROVE FINANCIAL AUDITOR BID

The MoDNR requires the district to conduct a financial audit every two years. The District sent out eleven letters to area auditing firms and received two bids. The audit to be conducted is for FY 08 & 09. One bid was from Mary Scott from St. Joseph in the amount of not to exceed \$9,500 with a retainer of \$3,000 and the second bid from Art White from Tarkio in the amount of \$4,000, to invoice as work progresses for a two-year audit. After board discussion, Avis Parman made a motion to enter into contract with Art White for \$4,000 for a two-year audit. Bob Bush seconded motion, motion approved (6 ayes, 0 nays).

REVIEW & APPROVE INSURANCE BID

The MoDNR requires that solid waste board members that have access to the board's funds be bonded. Those members would be Marlin Logan, Wilbur Noakes and Debbie Roach. There were nine proposals sent out to area insurance agencies asking for a surety bond to cover dishonest employees for the maximum amount in the checking account. The district received two bids. One bid was from Rural Missouri, Inc. from Grant City in the amount of \$192 per person for a total annual fee of \$576. The second bid was from Jackson Insurance in Maryville for an annual fee of \$243 which has an added forgery fee for an additional \$63.

Bob Bush made a motion to obtain surety bonding from the low bidder, Jackson Insurance. Avis Parman seconded the motion, motion approved (6 ayes, 0 nays).

OTHER BUSINESS

NEXT BOARD MEETING

The next executive board meeting is scheduled for Wednesday, July 8 at 5:30 pm. A special telephone voting will take place in a few weeks concerning the HHW & E-Waste collections invoice.

ADJOURN

Marlin Logan made a motion to adjourn the meeting at 6:40 pm. Bill Gordon seconded motion, meeting adjourned (6ayes, 0 nays).

Debbie Roach, Chairperson

Wilbur Noakes, Secretary/Treasurer