

Solid Waste Meeting
Executive Board
September 9, 2009
5:30 pm
Regional Council

MINUTES

CALL TO ORDER

Debbie Roach, Chairman called the meeting to order at 5:40 p.m. at the Regional Council office, Maryville, MO. Refreshments were served.

ROLL CALL

Members present were: Bob Bush, Bill Gordon, Wilbur Noakes, Kim Herrick, Marlin Logan, Avis Parman, and Debbie Roach. *Bob Bush left the meeting before adjourned; his absence left six voting members at the end of the meeting.*

Denise Workman introduced Joyce Smith, Jerri Dearmont's new Administrative Assistant.

Denise Workman and Joyce Smith were present from the Regional Council office.

APPROVAL OF JULY 2009 EXECUTIVE BOARD MINUTES

The July 8, 2009 executive board minutes were presented. Bill Gordon made a motion to approve the July 8, 2009 minutes. Bob Bush seconded the motion. Motion approved (7 ayes; 0 nays).

TREASURER'S REPORT

The treasurer's report was presented to each board member. Ms. Workman reviewed the check register, breakdown of funds in 2009 and 2010 projects, and the revenue/expense spreadsheets. Ms. Workman asked for approval to issue two checks, a check for the last 15% of the Opportunity Workshop grant because the subgrantee turned in their final report and a check to the Regional Council for District Operations, Plan Implementation, and Collection A of 2010 projects. Avis Parman made a motion to approve the treasurer's report and the two checks, which included the approval of the final report from Opportunity Workshop. Wilbur Noakes seconded the motion. Motion approved (7 ayes; 0 nays).

OLD BUSINESS

2009 HHW & E-Waste Collection

Program Income

Ms. Workman explained that during the last executive board meeting the members approved moving funds from District Operations (2009-01), Plan Implementation (2009-02), Collection A (2009-03), Collection B (2009-04), and unobligated interest to cover the overage in the budget if MDNR would approve. However, program income that was earned while conducting the HHW & E-waste collection was not approved to help cover the cost of the collection. Ms. Workman asked the board to approve the usage of program income to offset the additional cost of the collection. Kim Herrick made a motion to

approve the usage of program income to offset additional costs incurred to the HHW & E-waste collection. Avis Parman seconded the motion. Motion approved (7 ayes; 0 nays).

Approve Final Reports

Ms. Workman explained in order to move the unobligated funds from District Operations (2009-01), Plan Implementation (2009-02), Collection A (2009-03), and Collection B (2009-04) the final reports had to be approved. The result would make the 2009 projects closed. Ms. Workman also presented the final report for Collection C (2009-05) because the project's planned tasks have already taken place and there will be no new diversion to report before the project's closing date of September 30, 2009 as stated in the FAA. Wilbur Noakes made the motion to approve the final reports for District Operations (2009-01), Plan Implementation (2009-02), Collection A (2009-03), Collection B (2009-04), Collection C (2009-05) and approve closing the 2009 projects except for Collection C (2009-05). Bill Gordon seconded the motion. Approved (7 ayes; 0 nays).

Amend Policies

Ms. Workman shared that the District received a letter from the Solid Waste Management Program (SWMP) that allowed the District to apply the unobligated funds from 2009 projects, unobligated interest, and program income to the HHW & E-waste collection. SWMP however is requiring the district to take immediate corrective action to ensure the process is modified to ensure this type of over expenditure does not reoccur. Ms. Workman presented the board a proposed policy to address this issue (**proposed policy attached to original minutes in minute book**). There was discussion over the policy and the board suggested stressing the need for additional monitoring of the budget. Avis Parman made a motion to approve the proposed policies if the suggestions were included in the policy. Wilbur Noakes seconded the motion. Motion approved (7 ayes; 0 nays). Ms. Workman stated that she would share the policy at the next board meeting.

NEW BUSINESS

Approve and Sign FAA with Triple B Biomass

Ms. Workman announced that MDNR approved the Triple B Biomass grant which the board approve in the spring of 2009. The grant provides funding to an Allendale company to purchase a pellet mill to produce wood pellets for resale to commercial and residential customers. The FAA is in the amount of \$37,929 with \$16,829 coming from solid waste funds and the remaining \$21,100 from cash/ in-kind match from Triple B Biomass. Avis Parman made a motion to approve & sign the FAA with Triple B Biomass. Wilbur Noakes seconded the motion. Motion approved (7 ayes; 0 nays).

Approve and Sign FY 2010 grant invoice

Ms. Workman shared with the approval of grants the District needed to invoice MDNR to receive the FY 2010 grant funds. The invoice was in the amount of \$103,642.32. Bill Gordon made a motion to approve & sign FY 2010 grant invoice. Kim Herrick seconded the motion. Motion approved (6 ayes; 0 nays).

Approve Denise Workman as Non-Voting Member

Ms. Workman explained with Amy Hanig's resignation at the beginning of the calendar year Mr. Parsons was voted in to be a non-voting member to the executive board. This allowed Mr. Parsons to be the alternate voting member at SWAB meetings in Jefferson City; giving the District a representative because the voting member is Debbie Roach, but due to scheduling difficulties she can not attend. Due to time constraints himself, Mr. Parsons would like to resign his position. Ms. Workman's schedule now allows her attendance at the meetings. Marlin Logan made a motion to approve Denise Workman as a

non-voting member of the executive board. Bill Gordon seconded the motion. Motion approved (6 ayes, 0 nays).

Approve Denise Workman as SWAB Voting Alternate

Marlin Logan made a motion to approve Denise Workman as the SWAB voting alternate to allow the district to have representation at the monthly SWAB meetings. Kim Herrick seconded the motion. Motion approved (6 ayes; 0 nays).

OTHER BUSINESS

SWAB Meeting update

Ms. Workman gave an update from the SWAB meeting on Wednesday, September 2, 2009. She reported some funding issues. Revenues are down by \$700,000 for the last quarter of fiscal year 2009. The solid waste program is funded by tipping fees and a reduction in the amount of waste entering the landfills during the slow economy has affected the revenues for program. DNR is researching different avenues which funding could be fixed to instead of amount of waste. The idea of air quality fees to fund the program was introduced at the meeting.

EmPower Plant

Wilbur Noakes, Bill Gordon, and Denise Workman attending an emPower Plant collaboration last Friday, September 4, 2009. The Maryville seventh graders participated in the collaboration and discussed solid waste issues in our communities. Ms. Workman encouraged the board members to talk to their local schools about the opportunities the emPower Plant provides. Ms. Workman shared that working with the emPower Plant would allow the District to help educate the area's youth about solid waste issues at a lower cost than if the District did solo.

Fall 2009 Tire Collections

Ms. Workman announced that the fall 2009 waste tire collections have been set for:

- October 3rd – Atchison & Holt Counties @ Oregon
- October 10th – Gentry & Worth Counties @ Grant City
- October 17th – Nodaway @ Maryville

ADJOURN

Bill Gordon made a motion to adjourn the meeting at 6:13 p.m. and Wilbur Noakes seconded the motion. Meeting adjourned (6 ayes; 0 nays).

Debbie Roach, Chairperson

Wilbur Noakes, Sec/Treasurer