

Northwest Missouri Regional Council of Governments



2008 Transportation Work Plan

Contact Information

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Task 1: Administration

Purpose: The Transportation Planner, Executive Director and Fiscal Assistant will track and report all activities that relate to the transportation work plan. Contracts will be entered at the beginning of the July 2007 and any budget adjustments will be made throughout the remainder of the year. This task is not only for the purpose of requesting reimbursement of funds from MoDOT, but it is also the basis of providing the audit detail to justify continued funding.

Performance Measure: The Transportation Planner will submit quarterly reports in a narrative format no later than one month after the designated end of the quarter. These deadlines will fall on the following dates:

October 31, 2007

January 31, 2008

April 30, 2008

July 31, 2008

Included with the quarterly narratives will be a quarterly financial statement, invoice, and minutes from Quarterly TAC meetings.

A final report detailing all activities that occurred during the Work Plan year will be submitted to MoDOT no later than July 31, 2008.

Goals for Fiscal Year 2008: Complete paperwork to enter into agreement with MoDOT at the beginning of the fiscal year. All quarterly reports, financial statements, and invoices will be submitted to MoDOT in a timely manner and adequately prepared with enough detail to explain all activities completed.

Staff Involved: Stoner, Parsons, Schieffer, Workman

Task 2: Regional Transportation Plan

Purpose: This task will continue developing the Northwest Missouri Regional Transportation Plan (RTP). The Region's overall vision and goals for transportation will be included and every effort will be made to include elements that are consistent with MoDOT's Planning Framework Process.

Performance Measure: During Fiscal Year 2008, the Transportation Planner will complete Phase III of the RTP, which will include updating the nine chapters of the plan and adding information relating to hike/bike trails, access issues and needs, project ranking, and all other updates, including: specialized transportation, regulatory changes, access management, and bus routes.

Goals for Fiscal Year 2008: Completion of Phase III as defined in the guidelines drafted by the Missouri Association of Councils of Government in conjunction with MoDOT.

Staff Involved: Stoner, Parsons, Steeby, Paul

Task 3: Core Activities

Purpose: The Transportation Planner and Executive Director will work to identify and review transportation needs to evaluate planning activities needed to meet Regional and State goals. This effort will include activities and products associated with participation in the development of Investment Priorities and the production of the Statewide Transportation Improvement Program (STIP). Guidance for these activities will be facilitated by MoDOT and may include transportation studies, needs identification and special event attendance. Additional core activities may arise throughout the year that may require the participation of the RCOG staff.

Performance Measure: The Transportation Planner and Executive Director will actively participate in local, regional and statewide planning meetings, including Safe Routes to School, Blueprint for Roadway Safety, and Investment Priorities planning.

Goals for Fiscal Year 2008: To provide input and participate in all Planning Framework activities, and all other meetings requested by MoDOT.

Staff Involved: Stoner, Parsons

Task 4: General Transportation Planning

Purpose: The Transportation Planner and the Executive Director will participate in activities involving functional transportation planning or coordination. These activities may not be directly related with MoDOT or a specific project, but will enhance the general transportation planning process for the region.

Performance Measure:

GPS equipment will be maintained under Task 5 and will be used to generate studies for local governments and to assist with grant application preparation and the Regional Transportation Plan Phase III.

Traffic counting equipment purchased during Fiscal Year 2006 will continue to be marketed and used to generate studies for local governments and to assist with grant application preparation.

The Transportation Planner and Director will continue to work with the local Economic Development partners to identify needs in the region.

The Agency proposes to expand the project of mapping bus routes located throughout the region. Staff will work with the local schools systems to evaluate the routes' safety, efficiency, and impact on the roadway system. Maps will be provided to MoDOT for use when planning construction projects and road closures.

Goals for Fiscal Year 2008:

The Transportation Planner, Executive Director and GIS Technician will work with counties and communities within the Regional Council's service area to provide transportation related services.

Staff Involved:

Stoner, Parsons, Steeby

Task 5: Other Transportation Planning Activities

<i>Purpose:</i>	This task will include all other activities that do not logically fit in the other categories. Activities may include GIS development, data generation, local development trends, and assistance with local financing options for communities.
<i>Performance Measure:</i>	<p>The Regional Council will continue to gather and provide relevant geographic data layers to MoDOT and other interested parties. The Regional Council proposes to continue providing data layers of off-system bridges with weight limits to MoDOT D1.</p> <p>The GIS Technician will continue to update CART maps for the five counties as requested by MoDOT.</p> <p>The regional Comprehensive Economic Development Strategy will be updated to address transportation improvements needed to support job growth and economic expansion.</p> <p>The Transportation Planner will obtain the necessary information regarding Innovative Financing in the case that a community would have a need to locate funding for a roadway project. The Planner will assist participating communities with the application process and act as a liaison between the community and MoDOT. Other projects identified for 2008 include assisting communities with the completion of any transportation-related grants, particularly Community Development Block Grant applications.</p> <p>It is assumed that other planning activities will be identified as the year progresses. These will be discussed with MoDOT before any activity occurs.</p>
<i>Goals for Fiscal Year 2008:</i>	The Transportation Planner and GIS Technician will present MoDOT with maps, data layers, and other data that will assist in planning efforts, and in addition, complete other projects as requested.
<i>Staff Involved:</i>	Stoner, Parsons, Steeby, Paul

Task 6: Professional Development

Purpose: The Transportation Planner, Executive Director and GIS Technician will attend those events, seminars and conferences and maintain memberships in organizations that facilitate and expand their knowledge regarding transportation.

Performance Measure: The Transportation Planner, Executive Director and GIS Technician will attend training that will assist in the development of a broad-based knowledge of transportation issues. Examples of activities may include planning, community development, GIS or mapping. Other included activities include the Missouri Association of Councils of Governments (MACOG) meetings and retreats, and the National Association of Development Organizations (NADO) conferences.

Anticipated activities in 2008 include:

- Participation of GIS staff at GIS workshops
- Executive Director to MACOG meetings, professional development conference and annual retreat
- Transportation Planner to one transportation related conference
- Transportation Planner to the Blueprint for Safety Conference
- Dues paid to NADO and MACOG (partial funding)

Goals for Fiscal Year 2008: To provide a well informed and knowledgeable transportation staff.

Staff Involved: Stoner, Parsons, Steeby

Task 7: Public Education/Information/Meetings

<i>Purpose:</i>	The Transportation Planner will advise the public of the existence of the Transportation Advisory Committee (TAC), and will help publicize MoDOT activities and projects. Staff will coordinate TAC meetings and attend regional meetings at the request of MoDOT.
<i>Performance Measure:</i>	<p>The Transportation Planner will provide information as needed to the general public regarding transportation issues, events, projects and initiatives. There will be a total of four scheduled TAC meetings, taking place in September, December, March and June. One TAC training session will be held in conjunction with D1 Regional Planning Commissions. Special TAC meetings will be held as necessary.</p> <p>A public forum on various transportation related issues will be offered to the general public at no cost covering issues such as the purpose of the TAC, roadway safety, or the project planning process.</p> <p>Two newsletters focusing on regional transportation issues will be circulated to the Regional Council's general mailing lists. The agency's transportation website will continue to include MoDOT press releases, electronic newsletters and other pertinent links. Newsletters will be released in the winter and summer.</p> <p>The Transportation Planner will participate in all meetings requested by MoDOT staff outside of the core activities.</p>
<i>Goals for Fiscal Year 2008:</i>	The Transportation Planner will provide up-to-date information on transportation issues to the TAC members and the general public by using press releases, fliers, meetings, public forums and the Internet. The Planner will stay in contact with the Area Engineer and/or District 1 staff to track the progress of projects and issues related to the five counties.
<i>Staff Involved:</i>	Stoner, Parsons