



RECEIVED APR 30 2007

Private Client Group

HARRY MESSICK CHARITABLE TRUST

HELENA BLANCH MESSICK CHARITABLE TRUST

POLICY AND GUIDELINES

Sharon K. Evers, CTFA
Senior VP – Dir. Of Trust
Private Client Group
KC-BR-9158
415 Francis Street
P.O. Box 308
St. Joseph, MO 64502
816-364-7252
816-364-7669 (fax)
sharon.evers@usbank.com
www.usbank.com

OBJECTIVES

The objective of the Harry Messick Charitable Trust and the Helena Blanch Messick Charitable Trust is to assist a variety of lawful charitable organizations operating for the benefit of the residents of Andrew county or any county adjacent thereto, any public works project established in Andrew county or any county adjacent thereto, or any charitable organization which is an institution of higher education, either public or private, and wherever located.

All references to “charitable organization(s)” mean corporations, trusts, funds, or foundations or community chests created or organized in the United States or in any of its possessions, whether under the laws of the United States, any state or territory, the District of Columbia, or any possession of the United States, organized and operated exclusively for charitable purposes, no part of the net earnings of which inures or is payable to or for the benefit of any private shareholder or individual, and no substantial part of the activities of which is carrying on propaganda or otherwise attempting to influence legislation, and which do not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office. It is intended that the organization described in this paragraph shall be entitled to an exemption from Federal income tax under Section 509(a) or 501 (C)(3) of the Internal Revenue Code as now in force or afterwards amended.

The term “charitable purposes” as used herein shall be limited to and shall include only religious, charitable, scientific, literary, or educational purposes within the meaning of those terms as used in Sec. 501 (c)(3) of the Internal Revenue Code of 1954, but only such purposes as also constitute public charitable purposes under the laws of the State of Missouri.

GUIDELINES FOR APPLYING

No specific application form is required. Applications must be submitted in letter form preferably no longer than two or three pages. This letter should contain the legal name of the organization, the official contact person, its tax exempt status, a brief description of its activities

and programs, the purpose for which funds are being requested, the benefits expected, the plans for evaluation, the projected budget, and the expected sources and amount of needed funds. Any additional factual material related to the organization or the request that may be useful for evaluation, plus a copy of the latest annual financial statement, should also be included. Requests should be accompanied by a copy of the most recent letter from the Internal Revenue Service indicating that the organization is tax-exempt under Section 509(a), a governmental entity, or 501 (c)(3).

Reviews of applications will take place throughout the year and distributions may be made several times a year. The trust usually does not award funds for continuing support. All requests for support must be reviewed annually. No commitment will be made for more than one year except that the trustee may elect to distribute installments over a period of years.

Requests to support the following will not be considered:

1. Individuals
2. Political organizations or candidates.
3. Special interest groups attempting to influence legislation.
4. Benefits, such as charity dinners, special performances, etc.
5. Special occasion good will advertising.
6. Organizations that discriminate by race, color, creed or national origin.

In considering requests for funding, the trustee evaluates each applicant organization on its own merits. It considers the programs in which it is engaged, the constituencies it serves, the way it functions, the services it offers, the quality of its management, its accountability, finances, and fund raising practices.

THE ABOVE POLICY AND GUIDELINES ARE SUBJECT TO REVIEW AND CHANGE BY THE TRUSTEE.